



## **GRADING SYSTEM AND GRADUATION REQUIREMENTS**

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## 2.5 Courses Categories, Grading System, Academic Status and Result Classification

### 2.5.1 Courses Categories

A course is classified into the following four categories:

- i. **Core or Compulsory courses** include those that students must offer unconditionally and pass.
- ii. **Required courses** are those registered for at departmental level and must be passed.
- iii. **Elective/Optional courses** include those that may be offered to make up the minimum number of credit units to be passed in order to graduate.
- iv. **Prerequisite courses** are courses which students must take and pass before taking a particular course at a higher level.

### 2.5.2 Grading System

Each course has the following three grading components (Table 1):

- i. Percentage score grade.
- ii. Letter grade.
- iii. Point grade.

Table 1: Grading Components

Percentage Score	Letter Grade	Point Grade
70-100	A	4.0
60-69	B	3.0
50-59	C	2.0
45-49	D	1.0
0-44	E	0.0

### 2.5.3 Computation of Cumulative Grade Point Average (CGPA)

The Cumulative Grade Point Average is computed as in Table 2 below:

**Table 2: Scoring and Grading Systems**

(i) Credit Units	(ii) Percentile Scores	(iii) Letter Grades	(iv) Grade Points (GP)	(v) Grade Point Average (CGPA)	(vi) Cumulative Grade Point Average	(vii) Class of Degree
Vary according to contact hours assigned to each course per week per semester and according to work load carried by student	70 – 100	A	4	Derived by Multiplying i and iv and dividing by total Credit Units	3.50 – 4.00	First Class
	60 – 69	B	3		3.00 – 3.49	2 <sup>nd</sup> Class Upper
	50 – 59	C	2		2.00 – 2.99	2 <sup>nd</sup> Class lower
	45 – 49	D	1		1.00 – 1.99	Third Class
	0 – 44	E	0			

### 2.5.4 Academic Status Classification

In Anchor University, a student is considered to be in Good Standing or Not in Good Standing based on his/her standardized Cumulative Grade Point Average (CGPA). Any student whose Cumulative Grade Point Average (CGPA) is below 1.0 at the end of an Academic session is adjudged not to be in Good Standing.

### 2.5.5 Graduating Result Classification

Classification of degree is based on standardized Cumulative Grade Point Average (CGPA) and the result is classified into four(4) main classes: First Class Honours; Second Class Honours (Upper Division); Second Class Honours (Lower Division) and Third Class Honours as specified in Table 3.

**Table 3: Graduating Result Classification**

S/N	Letter Grade	Cumulative Grade Point Average(CGPA)
i.	First Class Honours	3.50 - 4.00
ii.	Second Class Honours (Upper Division)	3.00 - 3.49
iii.	Second Class Honours (Lower Division)	2:00 - 2.99
iv.	Third Class	1.00 - 1.99

### 2.5.6 Conditions for the Award of Bachelor's Degree

To qualify for the award of the degree of the University, a candidate shall satisfy the following conditions:

- i. Must have been duly admitted for the degree programme
- ii. Must have been duly matriculated into the University
- iii. Must have paid all requisite fees and debts
- iv. Must have passed all core courses, including GST courses
- v. Must have accumulated a minimum Total Credits Earned (TCE)

as shown below:

**Table 4: Required Minimum Total Credits Earned for Graduation**

Faculty	Programme	Mode of Admission	Minimum TCE (Units)
Management & Social Sciences	B.Sc.	UTME	144
		Direct Entry	108
Natural and Applied Sciences	B.Sc.	UTME	144
		Direct Entry	108
Humanities	B.A	UTME	144
		Direct Entry	108

- vi. Must have a Cumulative Grade Points Average of not less than 1.00
- vii. Must not have stayed longer than the prescribed maximum period of study for the degree programme. (The maximum period allowable for a student to remain on the programme is usually 150% of the minimum period as shown in Table 5).

Table 5: Minimum and Maximum Duration per Programme.

Faculty	Programme	Mode of Admission	Minimum Duration (Semesters)	Maximum Duration (Semesters)
Management & Social Sciences	B.Sc. (Hons)	UTME	8	12
		Direct Entry	6	9
Natural and Applied Sciences	B.Sc.(Hons)	UTME	8	12
		Direct Entry	6	9
Humanities	B.A(Hons)	UTME	8	12
		Direct Entry	6	9

#### *Credit Units*

A credit unit is one hour of lecture or tutorial per week per semester or three hours of laboratory work or six hours of teaching practice or clinical practice or stadium activity per week or four weeks of industrial attachment. A semester is normally a duration of 15 to 18 weeks that covers registration, teaching and examination. Two semesters make one academic year or session. Credit units therefore represent the weighting of a course: the higher the number of units the heavier is the course.

#### *Work load*

Generally, a full-time student of the University shall register for not less than 15 credit units and not more than 25 credit units per semester. Normally the courses available for each semester are advertised on departmental notices and University website before students' registration commences.

### *Classification of Courses*

Courses prescribed for the award of first degree of the University are classified as core or elective. The designation of courses as core or elective is as recommended by the Department and approved by Senate.

#### *Core Courses (Additional Information)*

A core course is one that must be taken and passed before a student can graduate. A student who fails a core course carries it over and repeats it at the next available opportunity. At such an opportunity he must register for all failed core courses and any other new courses subject to a maximum of 25 units. **All General Studies (GST) courses and Total Man Concept (TMC) courses are core courses. They are University-wide courses taken by all students irrespective of the discipline of study.**

#### *Elective Courses (Additional Information)*

An elective course is a course that may be taken on the advice of the department for the purpose of enriching a student's knowledge and making up the required number of registered credit units. A student who fails an elective course may be advised to register for it again or take another course at the same or higher level at the next available opportunity. A student who cultivates the habit of abandoning failed electives (i.e. not replacing them with other units) runs the risk of not being able to accumulate the minimum total credits earned required to graduate. An elective course is not a course that must be passed before graduation.

#### *Carryover Courses(Additional Information)*

This is a term used to represent core course(s) a student has taken and failed. He/She then carries it over and repeats it at the next available opportunity. A student may repeat a failed course as many times as possible provided that the grade points earned at all attempts shall count towards the Cumulative Grade Point Average (CGPA). That is, every failed attempt worsens the student's CGPA. Students are not allowed to register and retake courses they have previously passed irrespective of the pass grade scored.

## **2.6 RETENTION, SPECIAL WITHDRAWAL AND EXPULSION**

### **2.6.1 Retention**

The University considers two parameters crucial in judging the status of her students: academic performance and conduct. A student whose conduct is not acceptable as judged by University

regulations may not be allowed to continue with his/her studies. With regard to academic performance, a student is required to maintain a cumulative grade point average (CGPA) of at least 1.00 in order to be in *Clear Academic Standing* and be retained on the programme.

### **2.6.2 Probation**

Probation is a status granted to a student whose academic performance falls below an acceptable standard. A student whose Cumulative Grade Point Average is below 1.00 at the end of a particular year of study, earns a period of probation for one academic session. A candidate whose Cumulative Grade Point Average is below 1.0 at the end of a particular period of probation should be required to withdraw from the University. However, where a student has demonstrated early poor performance with CGPA of less than 1.0 in the first and second semesters of 100 Level, the student should be advised to withdraw from the programme.

### **2.6.3 Special Withdrawals**

A student whose CGPA falls below 1.00 is first placed on one-year academic probation. A student whose Cumulative Grade Point Average is below 1.00 at the end of a particular period of probation should be required to withdraw from the programme of study and possible transfer to other programmes within the University. He/she is then eventually withdrawn if he/she fails to improve on his/her academic performance.

- (i) A student who exhausts the maximum duration allowed on the programme shall withdraw from the programme
- (ii) A student who abandons his studies (i.e does not register) for two consecutive semesters shall be deemed to have voluntarily withdrawn from the programme.

A student who is withdrawn from the programme with a CGPA of less than 1.00 and is unable to find another programme to accept him at the end of late registration shall leave the University. A withdrawn student who is accepted in another programme shall have a new residence determined by the level of entry. A withdrawn student who is accepted by another programme must meet the entry requirement and must be accepted at a level higher than 100 Level.

#### **2.6.4 Rustication and Expulsion**

A student that is involved in gross misconduct as determined by the University regulations may be subjected to different disciplinary measures, including rustication or expulsion from the University.

#### **2.6.5 Special Counselling for Extremely Weak Students**

All first year students who obtain CGPA of less than 1.00 in the first semester results should be placed on the list for Special Counselling and attention to help them improve.



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